

Checklist for a Spalding Scholarship Application for 2020-2021

- Thoroughly **read the Protocols and Procedures for details** on how to complete the application process.
- Submit the **FACTS Grant & Aid Application** online at online.factsmgt.com/aid.
- Pay the **application fee** online to FACTS Management.
- Upload your **2019 federal income tax return and ALL supporting tax schedules and documents** to FACTS Management **by April 15, 2020**.
- Upload your **2019 W-2 Wage & Tax Statements** to Facts Management **by April 15, 2020**.
- Ask your **parish pastor to submit a recommendation** to the Diocesan Office of Catholic Schools that your family is in good standing in the parish.
- If your student received an Illinois Tax Credit Scholarship (TCS) for 2020 -2021, do not apply for a Spalding scholarship. Students are ineligible to receive a Spalding scholarship if they receive a full or partial TCS.

Apply as early as you can, but ALL DOCUMENTS MUST BE UPLOADED TO FACTS BY THE DEADLINE DATE OF APRIL 15, 2020 for the application to be considered for the Spalding Scholarship. FACTS will no longer accept any paper documents.

FACTS CONTACT INFORMATION:

You can chat with a FACTS representative online if you have a question when completing the application.

Online application:

online.factsmgt.com/aid

Customer Service number:

(866) 441-4637
